



Meeting Services, Inc.

Town and Country Resort & Convention Center

AUDIO VISUAL ORDER FORM



SHOW NAME: _____
SHOW DATES: _____
DELIVERY DATE: _____
PICKUP DATE: _____

ROOM NAME/BOOTH: _____
CONTACT NAME: _____
CONTACT PHONE: _____
CONTACT EMAIL: _____

Qty	VIDEO	Daily Rate	4-7 Days	Total
	6'x6' or 8'x8' Tripod Screen	\$50.00	\$175.00	
	10'x10' C Screen (Table Top)	\$70.00	\$245.00	
	6'x8' Screen w/Black Dress Kit	\$140.00	\$490.00	
	7.5'x10' Screen w/Black Dress Kit	\$160.00	\$560.00	
	9'x12' Screen w/Black Dress Kit	\$180.00	\$630.00	
	10.5 x14' Screen w/Black Dress Kit	\$200.00	\$700.00	
	5.75'x10' HD Screen w/Black Dress Kit	\$150.00	\$525.00	
	9'x16' HD Screen w/Black Dress Kit	\$250.00	\$875.00	
	2.5K LCD Projector (use with 6'-8' screen)	\$250.00	\$875.00	
	3.5K LCD Projector (use with 10'-12' screen)	\$350.00	\$1,225.00	
	5K LCD Projector (use with 10'-12' screen)	\$500.00	\$1,750.00	
	5K HD Projector (use with 5.75'x10' HD screen)	\$650.00	\$2,275.00	
	7K LCD Projector (use with 14'-16' screen)	\$650.00	\$2,275.00	
	10K HD Projector (use with 9'x16' HD Screen)	\$1,000.00	\$3,500.00	
	Elmo Digital Document Presenter	\$150.00	\$525.00	
	LCD Support Package (Skirted AV Cart with Extension Cord, Power Strip, and VGA Cable)	\$40.00	\$140.00	
	Video Switcher (DVD and Computer sources)	\$350.00	\$1,225.00	
	DVD Recorder	\$100.00	\$350.00	
	DVD/Blu-Ray Player	\$50.00	\$175.00	

Qty	COMPUTERS & PRINTERS	1-3 Days	4-7 Days	Total
	Premium PC Laptop with Microsoft Windows & Office, WiFi Card, CD/DVD	\$225.00	\$340.00	
	PC Desktop with Microsoft Windows & Office, Monitor, Keyboard, and Mouse	\$185.00	\$280.00	
	iMac Desktop Computer with Mac OS and Windows 7 Bootcamp	\$250.00	\$375.00	
	B&W Desktop Printer (55ppm)	\$250.00	\$375.00	
	Color Desktop Printer (45ppm)	\$375.00	\$565.00	
	Midsize B&W Copier (45ppm)	\$600.00	\$900.00	
	Midsize Color Copier (30ppm)	\$750.00	\$1,125.00	

Qty	AUDIO	Daily	4-7 Days	Total
	Wired Microphone - Lectern, Tabletop, Standing, or Lavalier	\$40.00	\$140.00	
	Wireless Microphone - Lavalier or Handheld	\$100.00	\$350.00	
	4 Channel Audio Mixer	\$40.00	\$140.00	
	6 Channel Audio Mixer	\$60.00	\$210.00	
	8 Channel Audio Mixer	\$80.00	\$280.00	
	12 Channel Powered Audio Mixer with EQ	\$125.00	\$438.00	
	Set of Self-Powered Speakers w/Stands	\$100.00	\$350.00	
	Single Disc CD Player	\$30.00	\$105.00	
	Digital Audio Recorder	\$80.00	\$280.00	
	iPod/MP3 or Computer Audio Interface	\$20.00	\$70.00	

Qty	MEETING SUPPORT	Daily Rate	4-7 Days	Total
	Overhead Projector with Stand	\$40.00	\$140.00	
	Flipchart with Paper Pad & Markers	\$40.00	\$140.00	
	Flipchart with POST-IT Pads	\$50.00	\$175.00	
	Whiteboard with Dry Erase Markers and Eraser	\$40.00	\$140.00	
	Laser Pointer	\$12.00	\$42.00	
	Wireless Slide Advancer	\$20.00	\$70.00	
	Digital Speaker Timer with Countdown Clock	\$80.00	\$280.00	
	Black or Blue Velour Drapery (10'-17'h)	\$12.00 per linear foot	\$8.00 per linear foot	
	Podium Lighting Package (two 12'h Lighting Stands with four total Lighting Fixtures)	\$250.00	\$875.00	
	Stage Lighting Package (two 15'h Truss Towers with twelve total Lighting Fixtures)	\$500.00	\$1,750.00	

Qty	MONITORS	Daily Rate	4-7 Days	Total
	37" LCD Monitor w/Table Stand	\$200.00	\$700.00	
	42" LCD Monitor w/Table Stand	\$250.00	\$875.00	
	52" LCD Monitor w/Table Stand	\$350.00	\$1,225.00	
	60" HD Plasma Monitor (requires Dual Pole or Rolling Stand)	\$450.00	\$1,575.00	
	7' Dual Pole or Rolling Stand	\$50.00	\$175.00	

PAYMENT INFORMATION

Name of Company: _____
 Address: _____
 City: _____ State: _____ Zip: _____
 Email Address: _____

1. RENTAL CHARGE \$ _____
 2. LINE 1 x 8% SALES TAX \$ _____
 3. LINE 1 BY 21% SERVICE CHARGE \$ _____
 4. TOTAL CHARGE \$ _____

PAYMENT METHOD

Check Enclosed (Payable to Meeting Services, Inc.)
 VISA Mastercard American Express Discover
 Card #: _____ Exp. Date: _____
 CVV2 #: _____ (3 digits on back of Visa/MC - 4 digits on front of AMEX)
 Signature: _____ Date: _____

*21% service charge provides labor for equipment preparation, setup and removal.
 For additional labor needs please contact us for an estimate.*

Please email, mail or fax this form to:
MEETING SERVICES, INC.
500 Hotel Circle North, San Diego, CA 92108
TEL 619.291-8770 • FAX 619.574-6712 • tcoffice@msiprod.com

Cancellation of equipment and services must be received 72 hours prior to delivery date to avoid a one day minimum charge.